



CHABAD HOUSE at RUTGERS UNIVERSITY

ב"ה

170 College Avenue • New Brunswick • NJ • 08901 • (732) 296-1800

HOUSING - FALL 2017 - SPRING 2018 REGISTRATION & CONTRACT FORM

APPLICATION MUST
INCLUDE A RECENT
PHOTOGRAPH
PICTURE MAY
ALSO BE SENT TO:
ADMIN@CHABADNJ.ORG

Last Name: _____ First Name: _____
 Hebrew Name: _____ Rutgers ID: _____
 Date of Birth: ____/____/____ Hebrew DOB: _____
 Cell #: _____ Home Telephone #: _____
 Home Address: _____ Parent E-mail: _____
 City, State Zip: _____ Mother's Name & Title: _____ Hebrew Name: _____
 E-Mail: _____ Father's Name & Title: _____ Hebrew Name: _____
 Last School Attended: _____ Mother's Cell: _____ Father's Cell: _____
 School Phone: _____ Principal _____ Graduating Year: _____
 Emergency Contact Name 1: _____ Relation _____ Cell #: _____
 Emergency Contact Name 2: _____ Relation _____ Cell #: _____

Are you under the care of a physician and / or taking medication? Yes No

If yes, please explain _____

MEAL PLAN

All dormitory residents are required to sign up for our meal plan. Please choose one of the following two options:

- Complete 255 Plan Traditional 225 Plan

PLEASE NOTE that Shabbat meals are free of charge. Students signed up for the Complete or Traditional Meal Plan may use up to 10 of their meals each semester for guests. Please see our Meal Plan brochure for more details.

ROOM IS GUARANTEED ONLY UPON RECEIPT OF THIS SIGNED CONTRACT, AND THE HOUSING FALL SEMESTER FEE OR FULL PAYMENT,
ALL FEES - IN FULL - MUST BE RECEIVED BY AUGUST 4, 2017

I hereby accept from Chabad House Jewish Student Center at Rutgers University for the Fall '17 and Spring '18 semesters, a resident suite assigned to me in the Les Turchin Chabad House. I agree to participate in one of the above Chabad House Meal Plans for the 2017-2018 academic year. I have read the Chabad House Housing Terms and Conditions governing this agreement (see reverse) and agree to fully abide by them.

Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Mail to: Chabad House, 170 College Avenue, New Brunswick, NJ 08901
For more information, please call: (732) 296-1800

APPLICATION MUST INCLUDE A LETTER OF REFERENCE FROM YOUR PRINCIPAL OR FAMILY RABBI AND A CURRENT PHOTO.

OFFICE USE ONLY					
<input type="checkbox"/> Confirmed	<input type="checkbox"/> Pending	<input type="checkbox"/> Waiting List	<input type="checkbox"/> Declined	<input type="checkbox"/> Picture Enclosed	<input type="checkbox"/> Reference Letter Enclosed
<input type="checkbox"/> Reviewed by: _____		<input type="checkbox"/> Reviewed date: _____		<input type="checkbox"/> Note: _____	

Housing Services Agreement Terms and Conditions FALL 2017- SPRING 2018

All residents must have a medical form completed and signed by their physician. We must be informed of any mental and health conditions, including medications that the student has been prescribed and will have in their room.

THE HOUSING AGREEMENT IS FOR BOTH FALL AND SPRING TERMS. All Payments are made before the fall semester. Full payment must be made before move-in. Please see fee schedule for details and deadlines. Cancellations are not permitted once keys are picked up. Rooms are assigned solely at the discretion of Chabad House. Rooms are to be used by assignees only. Rooms may not be sublet. **Assignees are not permitted to reside at the Chabad House during the Winter, Spring and Summer recess.** Residence suite students are required to subscribe to the Chabad House Kosher Meal Plan. The student may **only** choose from either the Complete Meal Plan or the Traditional Meal Plan. Shabbat meals are free of charge. Students' meal plans are for personal use only and are not transferable. However, the student may use up to 10 of their meals each semester for guests. See Meal Plan Brochure for more terms and guest policies. This agreement and/or addendums reflect the entire understanding of all parties. In addition, no non-residents are allowed to remain in the building after midnight unless there is a Chabad supervised activity taking place.

Official Move-in day for Fall Semester is Sunday, Sept. 3, 2017 between 10 AM-7PM. The Chabad Dorm is closed during the following dates: Thanksgiving Recess: Wednesday, November 22, 2017 to Sunday, November 26, 2017. Winter Recess: Friday, December 22, 2017 to Sunday, January 14, 2018. Spring Recess: Friday, March 9, 2018 to Sunday, March 18, 2018. **Official Move-out day: All rooms must be vacated by Wednesday May 9, 2018.** Please see the Chabad calendar for a more detailed list of dates and times.

Cancellation Policy

Cancellations are subject to fees. Prior to July 1, 2017 - \$200; Prior to August 1, 2017 - \$500. No refund for cancellations will be issued after August 1, 2017.

Housing Regulations

Residents have individual financial responsibility for damage to Chabad House property in their assigned room and/or shared group responsibility for damage to Chabad House property in general. Students are required to keep the room clean and well maintained and to return the room in the same condition as it was when students moved in. If there are no damages, students will receive, via US Mail, their security deposit in full towards the end of the summer of 2018. If there is damage, the Chabad House Housing Office will investigate all causes of damage. Evidence of negligent, careless, mischievous, or malicious acts, or violation of University regulations will result with student(s) being appropriately billed. The financial assessment to the student shall be determined by the Director of Chabad House Housing. Residents will be issued room, elevator and/or building keys (as applicable) upon moving in, providing all fees are paid. There will be a \$50 (per key) lost key charge for replacement or unreturned keys. Lost keys may jeopardize Chabad House Security and may require extensive & expensive lock replacements. PLEASE ensure your keys are always safe. In addition you will receive electronic fobs and combination lock codes which is the residents responsibility to not share with non-residents. This will help ensure the safety of all Chabad House residents. Students and parents agree to pay reasonable legal costs or fees required to collect any unpaid bills or for room damage, etc.

Residents are expected to turn off lights, air conditioning systems, water, radios, televisions, computers, etc. when they leave their rooms. **Important:** When outside temperatures fall to freezing, Heating System **must** remain on at all times to prevent water pipes from bursting. Windows should be kept closed especially during wind conditions to prevent windows from breaking. **Residents have individual financial responsibility for damage to Chabad House property in their assigned room and a shared group responsibility for damage to Chabad House property in general.** Residents may not interfere or disable Chabad House fire-safety & security measures. Except in case of perceived emergency, rooms will only be entered upon notice to student. Students must abide by fire code regulations which prohibit extension cords, decorative lighting, wires running under rugs or mattresses, outlet strips plugged into each other, open flames, etc. Residents are strongly encouraged to purchase rental insurance from any insurance company of choice as an added protective personal protective measure.

The Chabad House dormitory operates in accordance with Jewish Law. This residential arrangement is an integral part of Chabad House's religious activities, is essential to the religious mission of the institution, and is intended to enable residents to participate fully in a religiously-centered experience not otherwise available to non-residents. Please note that on Shabbat and Jewish Holidays, students are asked to be considerate and not interfere or disrupt the public observance of Shabbat or Yom Tov. Elevator service will not be available at these times. The Chabad House residence suites feature separate male and female facilities. Male residents and male students only are allowed in the men's dorm area. This includes individual rooms, lounges, the corridor and the elevator of the dorm area. Similarly, female residents and female students only are allowed in the women's dormitory area. The Director of Chabad House reserves the right to reassign a room assignment at any time, or to suspend, terminate or add a fine to, a residence agreement if the rules are not kept. There will be no refund of any fees when the Director terminates a residence agreement due to breach of regulations. Fine amounts for contract infractions are at the discretion of Chabad House at a starting point of \$50 and up.

Repairs and maintenance needs, including broken furniture, malfunctioning equipment and fixtures, water leaks, burned out light bulbs, or any other matters requiring attention should be reported to an RA and the administrative office. Residents should not attempt to repair or replace any equipment or fixtures. Rutgers Chabad is not liable if injury or death occurs from such action. If a resident(s) is found tampering with equipment or fixtures, they will be assessed fines between \$10 and \$100 per occurrence. Residents are responsible for plunging toilets and cleaning up water from overflowing toilets, showers, and sinks and keeping their bathrooms free of mold by regular and routine cleaning. Please contact the administrative office in person or via email (service@chabadnj.org) when repairs or maintenance is needed.

The following are prohibited in and around residence facilities: Smoking, Beer & Alcohol, Drugs, Firearms and other weapons, chemicals, fireworks, and explosives, gasoline, benzene, and other flammable liquids, space heaters and open flame devices, hookahs, pets and laboratory animals, liquid-filled beds, or any other structure unless specifically approved by the director. Inappropriate language and materials are prohibited. **Cooking appliances such as electric skillets, immersion coils, toaster ovens, broilers, hot plates, etc. are prohibited.** Nothing may be attached to the walls without explicit permission and supervision of Chabad House. There shall be no soliciting or canvassing in the building whatsoever without written approval from the Director. Students shall be courteous and friendly to fellow students and Chabad House staff. A student may lose their rights to housing or dining services for failure to abide by the terms and conditions described in this agreement and introduced conditions at resident hall meetings. Residents are required to attend scheduled Dormitory Floor Meetings.

Guest Policy & Shabbaton Participation

ALL overnight guests must be approved by the Resident Advisor and Administrative Coordinator. Parental consents will be required for all overnight guests 18 y/o and younger, EACH time they are guests. Guests 19 y/o and older must fill out and sign their own consent forms. Office must receive consent forms no later than 5pm the day before their stay or guests will not be allowed entrance. All guests are subject to the rules of Chabad House as applicable to resident students. All residents and their guests are allowed use of Chabad House's public areas, subject to the Chabad House schedule of use and events. This includes the student lounges and library. Shabbos guests are always welcome to participate in Shabbos meals, services and activities. The Director of Chabad House must give permission for any of its rooms to be used for any use other than the personal individual use of residents. All residents are required to host Shabbaton guests at least one out of the two Shabbaton events per academic year.

Location and Mailing Address

The suites in the Chabad House Student Center, 170 College Avenue, New Brunswick, are located right in the center of the Rutgers Campus, directly across the street from the Alexander Library, and the Rutgers Gym. Campus and local bus service is conveniently available, providing easy access to all campus facilities, the train stations, and shopping malls. Resident suite students may receive mail and packages (no faxes please) at the Chabad House address as listed above.

Parking privileges in the Chabad House parking lot are not available to students.

Chabad Housing Questionnaire

Student Status: Freshman Current Continuing Student Transfer Graduate Other _____
College Affiliation: College Ave Douglas Cook Livingston Busch Other _____
Enrolled In: Arts & Sciences Engineering Pharmacy Nursing Mason Gross School of Arts Other _____

I am interested in a part-time employment opportunity at the Chabad House Jewish Student Organization.

If you would like to room with someone, indicate their name here: _____.

If you would like to keep your present room assignment, indicate Room # here: _____.

Do you keep your room very neat and orderly? Yes No Do you prefer a studios environment? Yes No

Do you like to go to sleep by 11 PM? Yes No Do you study with music playing? Yes No

I am an early riser late riser. Do you have any frequent extracurricular activities after 10:00 PM? Yes No

Do you prefer a Shomer Shabbat roommate? Yes No Are you Shabbat observant? Yes No

Why do you want to live at Chabad House? _____

What would you like to volunteer for at Chabad House? Event Coordination Setting up for Shabbat Mailings Student Magazine
 Hospital Visits Food Deliveries Social Media Marketing Challah Baking (for girls only) Blog Contributor J Cafe
 CLI Learning Program Shabbaton Planning Mentor Tutoring Subject _____ Chavrusah

MicroFridge Rental Agreement

Name _____ Room # _____

Cell Tel. _____ Date _____

Roommate(s) (If sharing rental costs) _____

MicroFridges:

Chabad House is making available a combination Refrigerator / Freezer / Microwave Unit on an annual rental basis for individual rooms. The rental fee is **\$180** for the Academic Year per unit. If you and your roommate(s) are sharing a MicroFridge, each student must complete this Rental Agreement and submit their payment (e.g. If two roommates are sharing a unit, they must each complete this Rental Agreement and submit **\$90** before the unit will be delivered.) Rental Fees are not refundable once the units are delivered. If anything goes wrong with the units during the year, Chabad House will replace the broken unit, but damages not considered normal use will be the responsibility of all the renters and will be billed accordingly. There will be a \$10 charge for any MicroFridge that is returned and has not been emptied and cleaned. No stickers, etc. are to be affixed to the units at all. Students agree to maintain the Kashrut status of the Microwave unit (i.e. using the Microwave for either Dairy or Meat dishes.)

I have read the above information and am submitting payment for the MicroFridge requested. I have read and fully understand the Refund policy and agree to abide by the terms and conditions.

Signature _____ **Date** _____

Paid _____



MEDICAL & DIETARY CONSIDERATIONS FOR CHABAD HOUSE RESIDENTS

Due by August 25, 2017

1. **This form is not optional. All students must fill it out and return to us by the date above.**
2. It is important that we are made aware of any medical conditions or dietary needs that our residents have prior to moving in to Chabad House. This will help us better serve the student's needs.
3. All sections of this form must be completed, stamped and signed by a physician.
4. If needed, please submit an emergency treatment plan for the student.
5. After all sections of the form are completed, please scan and email/mail to our office.
6. We do NOT require a copy of your vaccination.

I. TO BE COMPLETED BY THE STUDENT

Name:		Rutgers ID:	
Cell #:		Email Address:	
Academic Year:		Meal Plan:	

Please describe and/or list medical conditions, prescription medications, and/or dietary needs and any adjustments you require:

II. TO BE COMPLETED BY PRIVATE PHYSICIAN OR RUTGERS HEALTHCARE PROVIDER.

Describe briefly your medical findings regarding the student's illness and special dietary adjustments required. Please include when the illness began and expected duration. If needed, please attach an emergency treatment plan.

Print Provider's Name:	Address:
Phone #:	Fax #:
Provider's Signature:	Date: / /

Please suggest dining/nutritional accommodations to be considered for this student: _____

- Gluten free diet
 Nut free diet
 Special ingredient diet _____
 Lactose free diet
 High Fiber diet
 Other _____

Hospital of preference in the event of an emergency: _____

THE PHYSICIAN/HEALTHCARE PROVIDER DOES NOT DETERMINE A RELEASE FROM THE MEAL PLAN OBLIGATION. ALL STUDENTS RESIDING IN CHABAD HOUSE OR ANY OTHER RUTGERS RESIDENCE HALL ARE REQUIRED TO HAVE A MEAL PLAN. DINING SERVICES WILL WORK WITH STUDENTS ON AN INDIVIDUAL BASIS TO ACCOMMODATE SPECIAL DIETARY NEEDS.

Student's Signature: _____